

Training and Outreach Committee – Meeting Agenda

Chair: Ian McVicker

Date: May 28, 2025

Duration: 2 hours

1. Welcome and Member Introductions

2. Committee Mission Statement

“Our mission is to create an environment that encourages continuous learning, collaboration, and meaningful connections through outreach, ultimately driving positive impact and long-term success within the maritime community. Through the development of comprehensive training programs, educational resources, and proactive outreach initiatives, we aim to uphold the highest standards of regulatory compliance, accuracy, and integrity”.

3. Committee Structure & Focus Areas

- Confirm workgroups: **Training** and **Outreach**
- Overview of two areas:
 - **Training:** Main focus now
 - **Outreach:** To be developed later in the year
- Introduce workgroup leads
- Meeting frequency

4. Primary Focus – Training Development Objectives

Initial 2025 Objectives:

- Discuss ideas to maximize current training offerings (lower attendance)
- New training in development phase (Sub M 101)
- Identify new training offerings (business development)
- Goal for course development?
- Target: Launch 1 course this year?

5. Outreach Goals – Start Later This Year

- Think about ways to raise our profile (articles, events, presentations)
- Ideas for future outreach to the industry or public
- Start collecting ideas for Q3/Q4 planning

6. Next Steps & Closing

- Deliverables for Board
- Draft talking points for Board
- Agree on next meeting date
- Questions or final comments

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