

JOB POSTING Operations Manager

DESCRIPTION

This position helps manage TPO responsibilities related to management audits, TSMS Certificates, vessel surveys/audits, drydock/internal structural examinations, and interactions with vessel owners/operators and Coast Guard representatives. Additionally, you will be asked to lead a variety of related company projects, from training, refinement of audit/survey tools, to customer outreach related to marine casualty reporting incidents.

IDEAL CANDIDATE

The ideal candidate has a passion for the maritime industry and the desire enhance both the safety of vessel operations and compliance with regulatory requirements. The individual will have experience in all or a combination of safety/compliance, operations, engineering, and vessel structural examinations/repairs.

WE'RE LOOKING FOR

- Coast Guard credentialed mariner (Master; Mate-Pilot; Engineer; etc.); Shoreside management for vessel operator (Port Captain, Port Engineer, etc.); or relevant U.S. Coast Guard background
- Conducting management and vessel audits to standards listed (below right)
- Conducting vessel surveys under Subchapter M
- Evaluating towing vessel steel hull condition, structural integrity, and repairs
- Working with shipyard, naval architects and/or vessel owners on new construction projects
- Developing and delivering presentations for training, webinars, and meetings
- Proactive self-starter, with strong attention to detail
- Flexibility for occasional travel
- Capable of effective communication with customers, USCG, and stakeholders
- Skilled in Microsoft Office 365 to create/edit Word, Excel, and PowerPoint
- Comfortable making decisions, but knows when to ask for assistance
- Willing to stand on-call duty rotation and work outside of standard business hours to address high priority deadlines
- Strong focus on customer service
- Able to address conflicts in a professional manner
- Trustworthy to work independently
- Ability to work as a team in person and when operating remotely
- Diligent to maintaining multiple deadlines
- Be trusted and approachable for others seeking guidance/assistance

CREDENTIALS

- Valid driver's license (required)
- TWIC (required)
- TVIB Certification (preferred or must be obtained after employment)
- Certification from another TPO (optional)
- CG Marine Inspector (optional)

STANDARDS KNOWLEDGE

- 46 CFR, Subchapter M
- NVIC 7-68
- ISO 9001:2015
- AWO Responsible Carrier Program[®]
- CG Marine Safety Manual, Vol. II Marine Inspections

LOCATION

- Houston, Texas (or)
- Home office in close proximity to major inland port in relation to TPO customers

SALARY

- Commensurate with experience

SERIOUS INQUIRIES ONLY

For consideration, send cover letter, resume and salary requirements to: tavaf@thetvib.org.

Submissions without a cover letter, resume and salary requirements will not be considered.

If selected for an interview, must complete an application, and provide references for persons that can speak to recent and relevant work experience, *references will be contacted*.

10/26/2021

15201 East Freeway, Suite 213

Channelview, TX 77530

Office: 832.323.3992

Fax: 832.323.3994

www.thetvib.org