



TOWING VESSEL INSPECTION BUREAU (TVIB)

**The Recognized Professional Organization
of Marine Auditors & Surveyors**

15201 East Freeway, Suite 213
Channelview, TX 77530
832.323.3992 Office

www.thetvib.org
info@thetvib.org

Supporting Organization Membership Application

FOR OFFICE USE ONLY

Applying Organization Name: _____

Date Received by TVIB: _____

ABOUT THE TOWING VESSEL INSPECTION BUREAU

The Towing Vessel Inspection Bureau (TVIB) is a non-profit professional trade organization. TVIB has two classes of members: professionals directly involved with marine auditing and surveying, and other companies interested in enhancing the level of professionalism of marine auditing and surveying. TVIB's mission is to train and certify auditors and surveyors, and provide the best possible audit and survey resources for use in conducting various types of marine related audits of safety management systems and surveys.

TVIB has established a Code of Ethics to guide the actions of its members. TVIB has also developed a curriculum for its members to provide training and continuing professional development in auditing and surveying practices and procedures to ensure a consistent work product in the marine industry.

TVIB is an approved Third Party Organization (TPO) for the Coast Guard in accordance with 46 Code of Federal Regulations (CFR) Part 139. TVIB is able to conduct audits of a Towing Safety Management System (TSMS) and the vessels to which the TSMS applies, to verify a company's compliance with the applicable sections of 46 CFR Subchapter M; issue TSMS certificates to an owner or managing operator who is in compliance with 46 CFR Part 138; conduct surveys of towing vessels to verify compliance with Subchapter M; and issue survey reports detailing the results of surveys carried out in compliance with 46 CFR Part 137.

TVIB appreciates your interest in becoming a part of our organization. This document will provide information that explains membership in TVIB. Please read through the following information, complete the membership application and return to TVIB. If you are interested in using TVIB as your TPO for Subchapter M compliance, please let us know as completing this application is just the first step to being a TPO customer.

TVIB has the following memberships:

- Auditor / Surveyor Members **\$500 annual dues**
 - Auditors and Surveyors seeking certification to perform marine inspections and various types of audits such as AWO RCP audits, or Subchapter M audits.

- Supporting Organization Members
 - **Professional Organizations** **\$1000 annual dues**
 - Marine auditing companies that provide marine auditing services and employ marine auditors
 - Marine surveying companies that provide survey services and employ surveyors and marine inspectors
 - Naval architects
 - Engineering firms
 - Other stakeholders interested in promoting safety and compliance with government regulations and industry trade practices

○ **Marine Equipment Operating Companies**

Annual dues are calculated on the number of vessels a company operates:	
0-2 vessels	\$500 annual dues
3-10 vessels	\$1500 annual dues
11-20 vessels	\$3500 annual dues
20+ vessels	\$4000 annual dues

- Barge lines and towing companies
- Shippers that utilize domestic waterborne transportations
- Tank barge owners and operators
- Fleeting and harbor services companies
- Shipyards
- Barge cleaning facilities
- Other equipment operators that want to participate in the development of audit and survey standards, or periodically require the services of a TVIB Certified Auditor / Surveyor, or are seeking a source of marine specific training for their internal audit and compliance employees.

Individuals seeking TVIB Auditor or Surveyor Certification must join TVIB as an Auditor or Surveyor Member. Auditor / Surveyor Memberships in TVIB are an individual membership held in the name of the individual certified by TVIB. An individual may be certified as both an Auditor and a Surveyor.

TVIB Auditor / Surveyor Certification is only available to auditors / surveyors that have completed the requirements contained in the Auditor / Surveyor Member application, successfully completed the applicable training.

The Supporting Organization class of membership is for companies only, and not for auditors or surveyors seeking third party certification. A Supporting Organization may employ one or more TVIB Certified Auditors and / or Surveyors, and is encouraged to support TVIB by joining as a Supporting Organization under the Professional Organization class.

SUPPORTING ORGANIZATION MEMBER BENEFITS
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- Adherence to the TVIB audit process will result in improved and more consistent audits.
- TVIB training increases the operating company and the auditor's knowledge and understanding of the intent of the audit standards being audited.
- TVIB training increases the operating company's understanding of the process used to survey towing vessels for regulatory compliance.
- TVIB independence improves the credibility and objectivity of the audits and surveys provided by TVIB auditors and surveyors.
- A Supporting Organization representative may serve on the TVIB Board of Directors, or hold a position as an officer of TVIB.
- A Supporting Organization representative may attend and participate in all TVIB functions, including semi-annual conventions, committee meetings, and Board of Directors meetings.
- Supporting Organizations have the opportunity to participate in developing the audit process, survey process and increase alignment of internal audits and surveys with

expectations of third-party compliance.

- A Supporting Organization representative may serve as a member of one or more of our standing committees, which is where the fundamental work of the organization is done. TVIB has three main committees, each with three sub-committees:
 - Surveyor Committee, which is responsible for the following core areas:
 - Survey Process
 - Survey Resources
 - Surveyor Certification
 - Auditor Committee, which is responsible for the following core areas:
 - Audit Process
 - Auditor Resources
 - Auditor Certification
 - Training Committee, which is responsible for the following core areas:
 - Auditor Training
 - Surveyor Training
 - Continuing Professional Development “CPD”
- Supporting Organizations receive access to industry leading training in subjects such as auditing techniques, surveying for Subchapter M compliance and the use of TVIB developed auditing and surveying tools. All members receive a 25% discount on all TVIB classes.
- Supporting Organizations receive the organization’s Annual Report and other valuable publications and resources.
- Supporting Organizations are entitled to use the TVIB logo in the advertising on their website, stationery and business cards.
- Reduced audit and survey surcharge fees for RCP and Subchapter M audits. TVIB surcharges assessed by TVIB are discounted approximately 65% for TVIB Supporting Organizations.

Current Audit Surcharge Fees	Non-TVIB Members	TVIB Members
Management Audit Fee	\$1550.00	\$550.00
Vessel Audit Fee (per vessel required to be audited)	\$450.00	\$250.00

ANNUAL DUES

Dues are collected annually upon joining TVIB. In order for a Supporting Organization to remain a member in good standing, entitled to all member benefits, all dues must be paid on a timely basis. If a member’s annual dues are not paid within one month after the due date, the member’s membership shall lapse, and the member’s rights to the benefits of membership, including without limitation the right to vote as a member of TVIB, shall be suspended until the past- due amount is made current. If a member’s membership lapses for more than thirty days, the membership will automatically terminate and the former member shall be required to reapply for membership, if such former member desires to rejoin TVIB. In order to continue to receive surcharge discounts after the first year of membership, each TVIB Supporting Organization must

remain a member in good standing continuously.

Any fees that may be associated with participation in training, conferences, meetings, etc. provided by TVIB are not included in the annual membership dues. TVIB will publish the cost of any event prior to registration or commitment deadlines.

TVIB Supporting Organization Membership Application

SECTION 1: Organizational Information

Company Name: _____

Parent Company (if applicable): _____

Mailing Address

Street: _____

City: _____ State: _____ Zip: _____

Physical Address (if different from above)

Street: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Fax Number: _____

Number of Employees: _____

Number of Employees involved in auditing and / or surveying: _____

Number of vessels, if applicable: _____

Year Company was established: _____

Company Website: _____

SECTION 2: Dues / Membership Category

Check here if you would like us to remit an invoice for your dues payment:

If yes, please provide the name and contact email to whom we should remit the invoice, if different than the company representative listed below:

Please indicate which membership category best describes your company:

Professional Organizations	
Marine Auditing Company	
Marine Surveying Company	
Naval Architecture Firm	
Engineering Firm	
Other stakeholder interested in promoting safety and compliance with government regulations and industry trade practices that does not operate equipment	
Marine Equipment Operating Companies	
Barge Line and Towing Company	
Shipper utilizing domestic waterborne transportations	
Tank Barge Owner and Operator	
Fleeting and Harbor Services Company	
Shipyards	
Barge Cleaning Facility	
Other equipment operator that requires the services of a TVIB Certified Auditor	

SECTION 3: Company Representatives

Name of Company Representative/Contact person for TVIB Membership:

Nickname: *(As in "Bill" for William)* _____

Title: _____

Mailing Address *(if different from above)*

Street: _____

City: _____ State: _____ Zip: _____

Email: _____

Office Phone: _____

Cell Phone: _____

Alternate Company Representative: _____

Nickname: *(As in "Bill" for William)* _____

Title: _____

Mailing Address *(if different from above)*

Street: _____

City: _____ State: _____ Zip: _____

Email: _____

Office Phone: _____

Cell Phone: _____

If you are interested in serving on one or more of our committees, please indicate so below:

Surveyor Committee		Auditor Committee	
Survey Process		Audit Process	
Survey Resources		Audit Resources	
Surveyor Certification		Auditor Certification	

SECTION 4: Membership Agreement

It is further understood that in order to be eligible for TVIB membership and to remain a member in good standing, the undersigned must comply with the currently published TVIB Constitution and Bylaws.

Signature of Applicant _____ Date _____

Return this application to:

Towing Vessel Inspection Bureau
Attention: Membership
15201 East Freeway, Suite 213
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